

# *NORTH SHORE ALANO CLUB*

## *ANNUAL GENERAL MEETING*

Sept 15, 2019

Attended: Directors in bold

Greg N	Lyndon D
Carol M	Larry
Rick Smith	Tom M
Brian M	Steve O
Doug C	Joan W
Dermot R	<b>Murray H</b>
Mike L	<b>Vince H</b>
Jim L	<b>Lance B</b>
Mike C	<b>Tom T</b>
Jeanette M	<b>Kim R</b>
Brett S	<b>Bill M</b>

Confirmed Quorum (18 at beginning) met. Proceed with A G M.

Meeting opened by Tom T at approx 12:36 pm

### **2019 AGM Report**

Good afternoon my name is Tom .and

This has been an active year. We have installed a gas line , changed from electric to a gas range added a gas deep fryer, changed the display in the lobby putting more emphasis on the new medallion inventory , we have secured the serenity shop phone number which will be installed tomorrow. We have installed a door with access to those with mobility issues. We have secured grants to cover such things as the 4<sup>th</sup> step inventory workshop on Sept 28th, and Scott H past Canada trustee at large to do a presentation on the 3 legacies November 23rd. A committee separate from the Alano Club was struck for the one day event North Shore Sobriety Day October 26<sup>th</sup>. In addition, we have added some Alano Club history to the lobby area.

Another area that does get much attention is the Thursday Night Bingo, the Bonanza Board and two TVs have been installed this past year. This now complies with the Bingo Regulations. Our bingo was just renewed till Sept 30, 2020.

The Board has decided to have membership dues to stay the same amount. I would like to thank the Board of Directors for their service during this year and all the volunteers who gave up their valuable time to provide service to the club. Our membership grew from slightly from 122 to 131. I ask that you encourage individuals to help support the club by becoming members. We will always challenge ourselves to increase our membership base.

This year, I am not sure what to expect, a new Board will set the direction. The biggest source of revenues is our meeting space. Yes, it takes finances to keep these doors open. Thank You

2018 AGM minutes reviewed.

**MOTION: To accept 2018 AGM minutes made by Greg N, seconded by Lyndon D- PASSED**

Financial Report given by Tom T: As of Year End (May 2019)

Total Income	\$219,996.38
Total Expense	<u>\$219,394.66</u>
Net Income	\$601.72
Total Assets	\$58,370.21
Total Liabilities	<u>\$942.81</u>
<b>Equity</b>	<b>\$57,427.40</b>

**MOTION: to accept Financial Report made by Lyndon D, seconded by Greg N- PASSED**

**Endowment Fund**

Tom T read Senate report (re: direction)

Bill M read statement (following page)

**From:** "Angela Spanjers" <ASpanjers@rbs.ca>  
**Date:** Tuesday, July 30, 2019 11:39 AM  
**To:** <bmason@telus.net>  
**Subject:** Follow Up [RBS-Active.36776.0017.FID1400530]

Hello Bill,

Further to our call, I suggest reaching out to Kenneth Volkenant (<https://dejagervolkenant.com/kenneth-h-volkenant/>). The other person I used to make referrals to was a lawyer named Bill Woodson. He does appear to have retired and his old firm has merged with another. However, you could try reaching out to this successor firm to see if they continue to have a non-profit practice area (<http://www.murphyandcompany.com/>).

I hope that helps.

**From:** Ken Volkenant  
**Sent:** Friday, August 09, 2019 11:47 AM  
**To:** bmason@telus.net  
**Subject:** North Shore Alano Club

Hello Bill,

Thank you for your inquiry. We can definitely assist in answering your question and with implementing the structure most suitable for your organization. The answer will largely depend upon the objectives for the endowment fund and whether it is considered important to have a degree of separation and protection from liability associated with proceeds in the fund from the operations of the charity. Some charity clients desire that endowment funds be retained and invested within an entirely separate entity (usually a charitable foundation). Others are content to create a restricted fund within the existing organization. Establishing a separate foundation is more involved (6 to 9 month timeline) and costly (ballpark of \$7,500 to \$10,000) and then entails the ongoing administration of another entity.

The internal option is considerably less costly (I would estimate costs in the range of \$1,000 to \$1500 to discuss the requirements and particulars and help with the necessary board approvals and endowment language).

Our charges for services of this nature are based on time incurred at our hourly rates (mine is presently \$400 and I have very capable associates that can assist at lower hourly rates as well). We also extend a 10% discount on our hourly rates to all of our charity and not-for profit clients in recognition of the essential services that voluntary sector organizations provide to our communities.

I look forward to being of assistance if our further help is required.

Kind regards,

Hi Kenneth,  
Angela Spanjers @ RICHARDS BUELL SUTTON LLP referred me to you. I met her at the YMCA Heritage Annual Luncheon, where she is on the Board of Directors. I am on the Board of Directors at North Shore Alano Club, a not for profit community group (registered charity) offering services/facilities to the recovery community in North Vancouver. We are looking to establish an endowment or trust fund for the club and need to know (if we can) the steps to do so. Would you be able to help? Please let us know the costs of doing so.

8/9/2019

**MOTION: The Board may continue forward toward North Shore Alano Endowment Fund, but will not be authorized to set up NSA Endowment Fund without approval of the NSA Membership (AGM or extra ordinary meeting). This will only proceed when sufficient donated funds exceed set up costs of the fund, made by Greg, seconded Jeanette, amended by Kim R and Tom M- PASSED**

Tom T read

Notice of Motion: Schedule B 2 b

Any member who fails to conform to the by-laws of the Society or who fails otherwise to conform to the accepted standards of membership, may have his membership suspended or revoked, or may be otherwise disciplined by a vote of the Board of Directors. If the Board of Directors shall suspend or revoke a member or otherwise discipline a member, he may within 60 days of notifying the Secretary of the Society, in writing of his desire to appeal to the Board of Directors and such action shall be considered and decided upon at the next Board of Directors meeting.

Changed to read:

Any individual who fails to conform to the by-laws of the Society or who fails otherwise to conform to the accepted standards of the North Shore Alano Club, may have his access suspended, revoked, or may be otherwise disciplined by the **Chairperson of the Board of Directors**. If the **Chairperson of the Board of Directors** shall suspend or revoke an individual or otherwise discipline a individual, **the individual** may within 60 days of notifying the Secretary of the Society, in writing of his desire to appeal to the Board of Directors and such action shall be considered and decided upon by an **Appeal Committee consisting of a Board Member and 2 members of the Society**.

**Note:** 5 members of the North Shore Alano Club will be identified as voluntary members eligible to sit on the appeal committee at the AGM. Chair will be a designated Board member if in conflict the vice president will chair the appeal.

**Rational:**

The present article does not allow for independent review for the appellant.

Under Charter of Rights non members have no rights.

Pre identified participant's leads to greater transparency.

**MOTION: To pass Schedule B2B made by Tom T, seconded by Murray-  
PASSED**

Murray reviewed Rules and Regulations of the N S Alano Club

(Items 19 through 23 are new and "individual" replaces "member" where applicable)

See following page.

# The Alano Club of The North Shore

## Rules & Regulations

**Each member must be aware that the welfare of the Club is of primary importance.**

1. A member in good standing shall be defined as, one whose dues are paid for the current month.
2. Any member whose dues are sixty days or more in arrears, shall be deemed to have relaunched their membership in the Alano Club and shall not be permitted to attend any Alano Club functions.
3. Any member using the Alano Club regularly must join the Alano Club after thirty days.
4. Absolutely no drinking or use of drugs shall be permitted on the Alano Club premises.
5. Any person under the influence of alcohol or other drugs, excepting those truly desirous of seeking assistance for their problem, shall be refused admittance to the Alano Club.
6. Anyone trafficking in any mood altering chemical shall be subject to instant dismissal.
7. Anyone caught stealing shall be subject to instant dismissal.
8. No credit shall be extended by the Alano Club.
9. Soliciting on the Alano Club premises shall not be permitted, except with the manager's approval.
10. Loud and /or abusive language shall not be permitted.
11. Sleeping in the Alano club rooms shall not be permitted.
12. Each member shall be held responsible for their conduct and also that of their guests.
13. Each member shall be expected to participate willingly in all Alano Club activities.
14. Each member shall be expected to do their part in keeping the premises clean and tidy.
15. Children shall not be left unattended on Alano Club premises.
16. A reasonable standard of dress shall be expected from the membership.
17. Any member shall be required to show proof of membership when asked by the monitor on duty, Alano Club manager or director.
18. All complaints shall be submitted to the Board of Directors in writing.
19. It is the Alano Club's mission to provide a safe environment for all persons to attend meetings, socialize and promote individual and group recovery.
20. Therefore, the Alano Club enacts a policy of Zero Tolerance for any behavior exhibited which may compromise another person's mental or physical safety.
21. If an individual experiences any action by another individual while on Alano Club property that jeopardizes their mental or physical safety, they should report this incident to the Chairperson, manager or a Board member as soon as possible.
22. If the Chairperson or Board member deems the infraction of policy beyond the Alano Club's authority, the **RCMP** will be notified of the incident.
23. Any individual who fails to conform to the by-laws of the Alano Club or who fails otherwise to conform to the accepted standards of North Shore Alano Club, may have his access suspended or revoked, or may be otherwise disciplined by the Chairperson of the Board of Directors. If the Chairperson of the Board of Directors shall suspend or revoke an individual or otherwise discipline a individual, the individual may within thirty days, notify the Secretary of the North Shore Alano Club in writing of his or her desire to appeal to the Board of Directors and such action shall be considered and decided upon by an Appeal Committee consisting of a Board Member and two members of the North Shore Alano Club.

**Each member shall be expected to do their part to ensure that these rules adhered to at all times.**

**MOTION: To pass “Rules and Regulations (2019) made by Murray, seconded by Vince- PASSED**

**MOTION: North Shore Alano Club to make Doug C honorary Life Time member made by Bill M, seconded by Rick S- PASSED**

**Old Business,**

**MOTION: To remove (strike) from records (minutes) the words alcoholic and or addict- Tabled to 2019 AGM.**

**Discussed, Secretary stated those words are rarely used and are not used to describe an individual. No motion, not proceeded with.**

**Call for Elections (Jeff B, Bill M, Vince H and Kim R-in second year)**

**Nominated: Tom T, Lance B, Murray H, Greg N, Rick S, Jeanette M and Brett S.**

**Motion: To enlarge Board to include 11 members made by Tom M, seconded by Vince- PASSED**

**Board members elected by acclamation: Tom T, Lance B, Murray H, Greg N, Rick S, Jeanette M and Brett S.**

**Welcome and thank you.**

**Create Appeals committee**

**Volunteered: Joan W, Tom M, Steve O and Doug C.**

**All excepted.**

**Motion: To close meeting made by Rick S, seconded by Steve O- PASSED**

**Closed at approx 1:50**